



PWPSD

RETURNING STUDENT UPDATE FORM

If your child is returning to the school they attended last year, or transferring from a PWPSD feeder school, you will need to complete the **Returning Student Update Form** to update existing demographic information currently on file, such as your home address and emergency contact numbers.

In September, watch your email for a Snap Code. You will need it to complete the form.
If you have not provided your email address to your school, please contact the school office.

WHY SHOULD I COMPLETE THE RETURNING STUDENT UPDATE FORM?

Three important reasons:

- 1 It is mandatory.**
The *Education Act* requires that a Board maintain a student record for each student, and that the information is updated annually.
- 2 In the event of a crisis or an emergency.**
School staff may need to act quickly. It is critical to have current contact information for parents and guardians. For the 2020-21 school year, Alberta Health will also need contact information to conduct contact tracing in the event of a COVID-19 case at a school.
- 3 To meet your child's needs.**
To best serve the specific needs of your child, up-to-date medical, custodial, and other consents are required.

