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## **POLICY IFCL - Use of Digital and Electronic Devices**

**Appropriate use and modelling of digital and electronic devices can positively influence the learning environment.**

### **PURPOSE:**

To prepare students to be successful in an evolving society.

### **DEFINITION**

For the purpose of this policy:

- ‘digital citizen’ refers to a citizen who has the skills and uses technology responsibly; to gather, evaluate, construct and share knowledge in a 21<sup>st</sup> Century world safely, effectively, ethically and respectfully.
- ‘school’ refers to the school, on school grounds, or buses, or school-related or school-sanctioned activities

### **GUIDELINES & PROCEDURES**

1. Staff must endeavor to become digital citizens and model digital citizenship for all students.
2. Students are expected to be digital citizens.
3. The Superintendent requires School Administrators, in consultation with appropriate stakeholders, to formulate and implement appropriate procedures at the school site.
  - a) The school procedures must:
    - i) take into consideration the student population at the school;
    - ii) have clear expectations and consequences regarding inappropriate use;
    - iii) be communicated appropriately so all stakeholders have the opportunity to be informed of the school’s policy.
  - b) In formulating and implementing appropriate procedures, School Administrators should consider if the device:
    - i) engages learners;
    - ii) enhances the educational process;
    - iii) is school owned or is a personal device;
    - iv) was used to threaten others or infringe upon their civil rights.
  - c) On occasion, School Administrators may choose to restrict or limit the use of these devices from individual students and/or groups.

### **REFERENCES**

#### **Cross References:**

Policy IGH - Anti Bullying  
Policy IFC - Student Conduct

#### **Legal Reference:**

[\*Freedom of Information and Protection of Privacy Act\*](#)  
[\*Education Act\*](#)

**BM#:** 44-07, 88-07; 20140508.1005, 20161027.1008; 20190926.1008

**Next Review:** 2022/2023