

PEACE WAPITI PUBLIC SCHOOL DIVISION NO. 76

POLICY HKD – Waiver of Normal Prerequisite Courses

The Board expects the Administrator to give careful consideration to all requests by students wishing to waive prerequisites or change program routes at the Senior Secondary level.

PURPOSE

To provide criteria to be met by a student who wishes to change program routes as required by the Guide to Education.

GUIDELINES & PROCEDURES

1. All requests shall be made to the Administrator who shall review the circumstances surrounding the request and the consequences of any decision made. A decision will be made only after consultation with the teacher(s) involved. Students have the right to appeal the decision made at the school.
2. The student must possess the knowledge, skills, and attitudes identified in the waived course. An examination may be administered to the student.
3. Upon request a student must present the required documentation as laid out in the Guide To Education, that indicates that he / she has met the learning outcomes and if necessary safety requirements of the prerequisite course.
4. Judgments are made on an individual basis, not for an entire class of students.
5. Waiving of prerequisite courses must be in the student's best interest.
6. All requests to waive prerequisites for courses must be in writing.
7. All waiving of prerequisites and course transfers must be consistent with expectations outlined in the Guide to Education.

REFERENCES

Cross References: links to

The Guide to Education <http://education.alberta.ca/admin/resources.aspx>
[*IFA Appeals Concerning Student Matters.pdf*](#)
Guide to Education

Legal Reference:

BM#: 370-96