

PEACE WAPITI PUBLIC SCHOOL DIVISION NO. 76

POLICY GCAG - Teacher's Duties and Responsibilities

Teachers are vital members of the Peace Wapiti team responsible for providing educational opportunities to the students of our schools.

The Board further recognizes and appreciates the role that teachers play in the development of the individual and acknowledges that this role has implications that go beyond the confines of the school, with its limitations of time and space.

GUIDELINES & PROCEDURES

A teacher must:

1. Provide instruction competently to students;
2. Teach the courses of study and education programs that are prescribed, approved or authorized pursuant to the School Act;
3. Promote goals and standards applicable to the provision of education adopted or approved pursuant to the School Act;
4. Maintain, under the direction of the Principal, order and discipline among the students while they are in the school or on the school grounds and while they are attending or participating the activities sponsored or approved by the Board;
5. Subject to any applicable collective agreement and the teacher's contract of employment, carry out those duties that are assigned to the teacher by the Principal or the Board;
6. Process for appeals:
 - a) Follow appropriate and approved channels for resolving concerns or problems:
 - i) Discuss the situation or problem with the Principal;
 - ii) If the result is not satisfactory, discuss the situation or problem with the Superintendent or designate as per professional Code of Conduct
 - iii) If the result is not satisfactory, the teacher may appeal to the Board in writing outlining clearly the problem or situation.
 - iv) The Board shall set a date for a hearing which shall, circumstances permitting, be held within twenty one (21) days of receipt of appeals received from September 1 to June 15. Appeals received June 15 to August 31 shall be dealt with at the first regular Board meeting in the September following.
 - b) The teacher shall produce to the Board, ten days prior to the hearing date, a written statement detailing the reasons for the appeal and all supporting documentation relevant to the appeal.

7. Be informed of and adhere to all approved policies and procedures as may apply to teachers.

REFERENCES

Cross References: links to

[JA_EducationalPartnerships.pdf](#)

**Teaching Quality Standards
Collective Agreement**

Legal Reference: School Act RSA 2000 Section 18

BM#: 189-96