

On _____, you {describe nature of incident(s)}.

Your behavior was totally unacceptable and has left me no alternative. From this date forward, you are not permitted to enter the school or school grounds without my permission. If you are at any time present in the school or on the grounds without my permission, you will be considered a trespasser and I will immediately contact the police.

Be advised that section 256 of the *Education Act* provides as follows:

No person shall

- (a) disturb or interrupt the proceedings of a school,
- (b) disturb or interrupt the proceedings of a school meeting or board meeting,
- (c) loiter or trespass in a school building or on property owned by a board, or
- (d) conduct themselves in a manner detrimental to the safe operations of a school.

Section 258 of the *Education Act* provides that any person who contravenes section 256 is guilty of an offence and liable to a fine of not more than \$1,000.

Be further advised that I will also immediately contact the police should you ever again threaten me, any staff member, or student with physical violence. Any further contact you have with me will be by telephone. **OPTIONAL, ACCORDING TO CIRCUMSTANCES.**