

PEACE WAPITI SCHOOL DIVISION No. 76

**POLICY BHD-Trustee Compensation and Expenses
Exhibit 1-Compensation and Expense Rate Schedule
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EXHIBIT 1

COMPENSATION AND EXPENSE RATE SCHEDULE

Effective: September 1, 2010 Motion 20100909.1008

A. COMPENSATION

| | Honoraria | Allowance | Total Daily Rate |
|---|------------------|------------------|-------------------------|
| 1. Board Meetings | | | |
| Chairman (per day) | 162.84 | \$ 81.41 | \$244.25 |
| Trustee (per day) | 134.50 | 67.25 | 201.75 |
| 2. Committee Work: | | | |
| 1.0 Day (4-8 hours) | 134.50 | 67.25 | 201.75 |
| .5 day (2-4 hours) | 67.25 | 33.61 | 100.86 |
| .25 day (less than 2 hours) | 33.62 | 16.81 | 50.43 |
| 1.5 day (more than 8 hours) | 201.76 | 100.87 | 302.65 |
| 3. Convention Days (per day) | 134.50 | 67.25 | 201.75 |
| 4. General Trustee Duties (per day) (22 days per year) | 134.50 | 67.25 | 201.75 |
| 5. Travel Time in system | | | |
| Total kilometers divided by 100= hours/month | | \$201.75/8 hours | |

For the purpose of submitting a claim pursuant to #1-4 above, a maximum of 1.5 days may be claimed for any calendar day.

The General Expense Allowance is to defray general expenses associated with holding the office of trustee, including but not limited to costs of phone lines, internet, printing, and supplies, pursuant to Guideline #2 of Policy BHD.

The Board Chair is entitled to three general Trustee Duties days per month, to a maximum of 33 days per year. All other trustees are entitled to two General Trustee Duties days per month, to a maximum of 22 days per year.

B. TRAVEL EXPENSES

1. Mileage rate \$0.52 per kilometer effective January 1, 2008 (Motion #20-08)
2. Meals (no receipt required) (Effective September 1, 2008 – Motion #20080925.1010)

| | |
|-----------|----------|
| Breakfast | \$ 15.00 |
| Lunch | 21.00 |
| Dinner | 30.00 |
3. Hotels/motels/meals (actual cost with receipt)

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| | |
|--|-------------|
| With receipt: | Actual Cost |
| Without receipt) (i.e. family accommodation) | \$50.00 |
| 4. Travel rate (hotel/meals) without receipt | \$225.00 |
| <u>Meals cannot be claimed in addition to travel rate above.</u> | |

C. BENEFITS

1. For each trustee, the Board shall contribute an amount not exceeding 6.7% of his/her per diem to an RRSP on a 1:1 matching basis. If a trustee is ineligible to make this contribution to an RRSP, an equal amount shall be paid directly to that trustee.
2. Trustees shall be entitled to participate in the same AHC and ASEBP plans, except L.I. and EDB, as offered to the support staff in the Personnel Policy. For this purpose, a trustee shall be deemed to be a “full time employee.” The Board and trustee will share the cost of plan premiums in accordance with the sharing arrangements in the Personnel Policy for support staff.
3. Effective September 1st, 2010 a Health Spending Account (HSA) in the amount of \$450.00 per year will be available for all Board members to access.
4. This Health Spending Account is in conjunction with the existing ASEBP benefits available to Board members.

NOTES:

1. Conventions:
 - a) Conventions, retreats, workshops must be authorized by the Board to be claimed.
 - b) Return trips to Edmonton or equivalent – maximum claim 1.5 travel days.
 - c) Return trips beyond Edmonton or equivalent - maximum claim 2 travel days.
 - d) You may elect to be paid \$225.00 per each night away in lieu of submitting receipts for meals and commercially provided accommodation.

2. Day Meetings:
 - a) Per diems for meetings (including travel time outside the jurisdiction) shall be claimed in increments of .25/day to a maximum of 1.5/day.