

Effective: January 1, 2015 – Motion 20150108.1003; June 2016 – Motion 20160616.1006; September 1, 2017 – Motion #BM20171005.1003

A. COMPENSATION

	Daily Rate
1. Regular Public Board Meetings	Chair - \$275.00 Trustee - \$230.00
2. Committee Work	\$230.00 \$115.00 - 0.5 day (2-4 hours) \$57.50 - 0.25 (less than 2 hours) \$345.00 – 1.5 days (more than 8 hours)
3. Convention Days	\$230.00
4. General Trustee Duties <ul style="list-style-type: none"> Trustees – maximum 22 days per year Chairman – maximum 55 days per year 	\$230.00
5. Travel Time in System <ul style="list-style-type: none"> Total kilometers divided by 100 = hours/month 	\$230.00/8 hours

For the purpose of submitting a claim pursuant to #1-4 above, a maximum of 1.5 days may be claimed for any calendar day.

The Board Chair is entitled to claim up to five (5) general Trustee Duties days per month, to a maximum of 55 days per year.

All trustees are entitled to two General Trustee Duties days per month, plus a maximum of four (4) additional days if the trustee is a member of a committee that requires significant additional reading, research and report writing to a maximum of 26 days per year. The committee will provide consensus of who and how many days are claimed.

B. TRAVEL EXPENSES

1. Mileage rate \$0.54 per kilometer effective October 1, 2013 (Motion #BM20130912.1004)
2. Meals (no receipt required) (Effective September 1, 2008 – Motion #20080925.1010)

Breakfast	\$ 15.00
Lunch	21.00
Dinner	30.00
3. Hotels/motels/meals (actual cost with receipt)

With receipt:	Actual Cost
Without receipt; (i.e. family accommodation)	\$50.00

C. BENEFITS

1. For each trustee, the Board shall contribute an amount not exceeding 6.7% of his/her per diem to an RRSP on a 1:1 matching basis. If a trustee is ineligible to make this contribution to an RRSP, an equal amount shall be paid directly to that trustee.
2. Trustees shall be entitled to participate in the same benefit plans, except L.I. and EDB, as offered to the support staff in the Personnel Policy. For this purpose, a trustee shall be deemed to be a “full time employee.” The Board and trustee will share the cost of plan premiums in accordance with the sharing arrangements in the Personnel Policy for support staff.
3. Effective September 1st, 2019 a Health Spending Account (HSA) in the amount of \$725.00 per year will be available for all Board members to access.
4. This Health Spending Account is in conjunction with the existing benefits available to Board members.

NOTES:

1. Conventions:
 - a) Conventions, retreats, workshops must be authorized by the Board to be claimed.
 - b) Return trips to Edmonton or equivalent – maximum claim 1.5 travel days and, mileage if applicable
 - c) Return trips beyond Edmonton or equivalent - maximum claim 2 travel days and, mileage if applicable.
 - d) You may elect to be paid \$225.00 per each night away in lieu of submitting receipts for meals and commercially provided accommodation.
2. Day Meetings:
 - a) Per diems for meetings (including travel time outside the jurisdiction) shall be claimed in increments of .25/day to a maximum of 1.5/day.
3. Remembrance Day:

Trustees may be reimbursed up to \$25.00 for provision of wreaths or sashes (with receipt or evidence of donation).