



FOIP Information and Internet Consent Form for 2009-2010

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**PART I "COLLECTION OF PERSONAL INFORMATION NOTICE" \*Re: Notice of Activities Form Section 33 of the Freedom of Information and Protection of Privacy Act (FOIP Act)**

The information collected on this form as part of the school registration process is personal information as referred to in the FOIP Act. This personal information is collected pursuant to the provisions of the School Act and its regulations and pursuant to Section 33 (c) of the FOIP Act as the collection is related directly to and is necessary to a school division's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment. Personal information may also be provided to the Minister of Education for the purpose of carrying out programs, activities, or policies under his administration.

Once the information is collected and compiled, the Peace Wapiti Public School Division No. 76 (PWSD) believes the uses listed below are part of a vital, healthy and functioning school and participation of all students is important and encouraged. Here are examples of activities where the information may be used:

- the taking of individual, class, team or club photos for school purposes.
- the use of student information, including photos, for the issuance of bus passes and for other identification purposes.
- the use of students' names in honour rolls, birthday lists, graduation ceremonies, scholarships or other awards within the school or school division.
- the use of a students' name and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the division applies on a student's behalf.
- the use of students' names, related contact information and telephone numbers for absenteeism verification.
- the use of class lists by school councils and volunteers for school purposes only.
- the use of students' names on artwork or other creative work or material of students displayed at school or school division sites or at a school or school division sponsored display in the community, provided a copyright release form is properly completed. [Note that this relates to the Copyright Act (Canada), not the FOIP Act.]
- the taking of photos and/or videos of classroom activities, and their use by the media or other organizations where students are not interviewed or identifiable. \*
- the taking of photos/videos of classroom or other school activities by the school division where the material will be used within the school.

**\*Where individual students are identified or interviewed and the material will be used outside the school, a separate and specific consent will be required. You will be contacted prior to this event taking place.**

If you have any questions regarding the collection of information and the intended purposes, please contact the school principal or the Peace Wapiti School Division FOIP Coordinator at 8611A-108 Street, Grande Prairie, Alberta T8V 4C5 Phone: (780) 532-8133.

**PART II - NETWORK ACCEPTABLE USE AGREEMENT**

Internet access is available to students and staff of the Peace Wapiti Public School Division. This access provides quality learning experiences and promotes educational excellence through resource sharing, problem solving, innovation and communication. It is impossible to control all materials on the Internet. Sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or controversial. Although the staff monitors Internet access very closely, there is a risk that students may access material that is inappropriate in the school setting. Internet users are responsible for their actions in accessing available resources.

Parents/Guardians must consent to the following terms in order for their children to access the Internet. Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:

1. All materials accessed will be those that teachers and parents would consider appropriate.
2. Proper language, conduct and etiquette will be followed at all times.
3. Teacher approval will be obtained for all lengthy downloads.
4. A teacher must approve the disclosure of the user's identity (name, address and phone) to anyone on the Internet. Identification of other students or staff is prohibited.
5. Teacher approval will be obtained for the use of electronic mail, chat-group discussions and Internet games.
6. Use of the Internet is a privilege, not a right, and inappropriate use will result in curtailment or cancellation of that privilege. Extreme cases of inappropriate use may result in more severe consequences, including criminal charges.

**DECLARATION:**

**I hereby declare I have read and understood the information contained on Parts I and Part II of this FOIP Information and Internet Consent Form and the information I have provided is correct. I accept responsibility to advise the school if there are any changes to this information.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date